Hospitality Workforce Training Program for Refugees and Immigrants Application Form

Program Title: Supervisor Skills Training

Workplace diversity
Team building and motivation
Communication skills
Conflict resolution
Delegation and time management
Customer service and service recovery
Stress management
Creating a safe, healthy, and happy work environment

**Courses are conducted in English**

Participant Eligibility Requirements
(1) Refugees or Immigrants with Proof of US work authorization (EDA or Green Card) [Must be legally eligible to work in the U.S.]
(2) Be 16 years old or older to participate in the program
(3) Proof of COVID-19 booster vaccination (in compliance with RIT’s COVID-19 policy)
(4) Minimal to middle-level English language proficiency
   (at least can speak a little English)

Class Dates and Times:
Oct 1, 8, 15, 22, 29, Nov 5, 12, 19 (2022), 8 consecutive Saturdays, 10 am-3 pm

Program Fees: Free (including free refreshments, lunches, and RTS bus passes)

Class Location: Rochester Institute of Technology: 14 Lomb Memorial Drive, Rochester, NY 14623, The 4th floor of the Eastman Building, Classroom Number: 4287

Application Methods: (pick one of them)
1. Online application: [https://rit.az1.qualtrics.com/jfe/form/SV_eeuHcu84tuZaEXI](https://rit.az1.qualtrics.com/jfe/form/SV_eeuHcu84tuZaEXI) or
2. Complete this application form and email to Dr. Jerrie Hsieh at yhsieh@rit.edu or
   post-mail to: Dr. Jerrie Hsieh, RIT, 4218 Eastman, 14 Lomb Memorial Drive, Rochester, NY 14623-5604

Application Deadline: September 20, 2022
   Seats are limited to 25 participants. First come, first served.

Questions: Email Dr. Jerrie at yhsieh@rit.edu or send a text message to 1-336-346-9801

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Q1 Please enter your first name:

Q2 Please enter your last name (family name):

Q3 What is your age? ___________ years old.

Q4 Are you legal to work in the United States (with proof of US work authorization, EDA or Green Card)? (choose only one answer)
   - Yes, I am legal to work in the United States and will provide proof of work authorization (e.g. EDA or Green Card)
   - No, I am not legal to work in the United States.
   - Other, please specify ________________________________________________

Q5 Have you had a COVID-19 booster? (choose only one answer)
   - Yes, I have had a booster and will provide the required documentation
   - No, I have not had a booster but I plan to have one before attending the first class (October 1, 2022)
   - No, I have not had a booster and I do not plan to have one.

Q6 In what country were you born? __________________________________________

Q7 What is your native language? __________________________________________

Q8 What is your gender?
   - Male
   - Female
   - Other, please specify ________________________________________________

Q9 What is your mailing address? (street address/city/state/zip code)

Q10 What is your email address?
Q11 What is your cell phone number? (area code + number)

Q12 What is your highest level of education? (choose only one)
   - Less than elementary school
   - Elementary school graduate
   - Some high school
   - High school graduate
   - Some college (certificate/diploma)
   - Undergraduate degree
   - Graduate degree

Q13 How long have you been living in the U.S.? (choose only one answer)
   - Less than 1 year
   - 1 year
   - 2 years
   - 3 years
   - 4 years
   - 5 years
   - More than 5 years

Q14 What is your English language proficiency level? (choose only one answer)
   - Beginner: I cannot carry on a conversation
   - Intermediate: basic conversational skills (I can talk about a few topics)
   - Advanced: I can carry on a conversation and talk about many topics
   - Fluent: I can talk about almost any topic.
Q15 Please select those that best describe you (choose those apply)
- [ ] I am Vegan (I eat only vegetables and plant-based products)
- [ ] I am Vegetarian
- [ ] I have food allergies
- [ ] I don’t have any diet restrictions
- [ ] Other, please specify ________________________________

Q16 Please select those that match your diet restrictions
- [ ] No red meat (beef)
- [ ] No pork
- [ ] No chicken
- [ ] No seafood
- [ ] No eggs
- [ ] No dairy products
- [ ] No nuts
- [ ] Other, please specify ________________________________

Q17 I understand that before I am accepted into RIT’s Hospitality Workforce Training Program, I will be expected to provide:
1. Proof of US work authorization (e.g. EDA or Green Card)
2. Proof of booster vaccination

I agree to provide access to the documents listed above and understand that RIT will not share these details with any other organization.
- [ ] I agree
- [ ] I disagree

Please return the completed form to Dr. Hsieh at yhsieh@rit.edu, or Post-mail to Dr. Jerrie Hsieh, RIT, 4218 Eastman, 14 Lomb Memorial Drive, Rochester, NY 14623-5604 by September 20, 2022.