All signs and fliers may be posted on one of three bulletin boards:

- Zutes Atrium Bulletin Board.
- Vending Area Bulletin Board.
- First Floor Bulletin Board, by elevator.
- Postings on doors or other walls will be removed without prior permission.

Conditions for posting and restrictions:

- Offers by students to buy, sell, or rent products or services (for example: computers, textbooks, apartments, etc.) should be posted only on the Vending Area Bulletin Board.
- Include date posted to help maintain current content.
- Postings should not be planned for over two weeks to allow space for new postings.
- Posting should be no larger than letter sized paper (8.5” x 11”).
- Postings from outside the RIT community are not permitted.

For additional resources to help promote your posting or announcement, please visit us online at:

saunders.rit.edu/announce

Includes details for assistance with posting on Saunders Event Calendar, digital monitors and social media.